

# WEDDING GUIDELINES & INFORMATION

## OLD MISSION SAN JUAN BAUTISTA

FOUNDED 1797

Congratulations on your engagement and future wedding at Mission San Juan Bautista.  
You become a part of history as you join the many couples who have shared  
this sacrament with one another since the Mission's founding.

We welcome you as our guests and invite you to carefully read the following  
information and guidelines so that your wedding will be the successful and joyful  
celebration you envision. These guidelines will help you prepare and plan for  
your wedding to ensure a safe, secure, and reverent celebration.

*"Therefore what God has joined together,  
let no one separate."*

— Mark 10:9

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San Juan Bautista, CA 95045



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*"We reserve the right to change this guideline at any time  
due to the activities of the church and Mission"*

### Welcome

Congratulations on your engagement!

The parish family of Old Mission San Juan Bautista is honored that you have chosen our historic Mission Church  
to celebrate the Sacrament of Marriage.

Your wedding day is much more than a beautiful ceremony; it is the beginning of a lifelong covenant before God.  
Our goal is to help you prepare spiritually and practically so that your wedding day is joyful, reverent, and  
memorable.

Please read these guidelines carefully. They have been prepared to preserve the dignity of the Sacrament of  
Marriage while protecting one of California's oldest and most treasured historic churches.

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## **The Sacrament of Marriage**

**Marriage is one of the seven Sacraments of the Catholic Church. Through this sacred covenant, a man and woman freely give themselves to one another in a lifelong union of faithful love.**

- ❖ **The Catholic Church teaches that marriage is:**
- ❖ **A sacred covenant before God.**
- ❖ **A lifelong commitment.**
- ❖ **A faithful and exclusive union.**
- ❖ **Open to the gift of children**
- ❖ **A visible sign of Christ's love for His Church.**
- ❖ **We encourage every couple to approach their wedding day with prayer, faith, and joyful anticipation.**



### Marriage Preparation Procedures

In accordance with the policies of the **Diocese of Monterey**, engaged couples must begin and complete their marriage preparation at the parish where they reside or where they actively participate in parish life.

When a marriage is to be celebrated at a parish other than the one where the couple completed their marriage preparation, but **within the Diocese of Monterey**, the priest or deacon responsible for the preparation shall complete the **Marriage File (Wedding File or Prenuptial Packet)** and forward it directly to the parish where the marriage will be celebrated.

If the Marriage File requires any special canonical authorization, such as a **dispensation** or **permission from the Bishop**, it must be obtained before the file is sent to the parish where the marriage will take place.

When the marriage will be celebrated **outside the Diocese of Monterey** or **outside the United States**, the Marriage File must first be submitted to the **Diocese of Monterey** for review and then forwarded to the appropriate diocese and parish.

### Marriage Celebration by a Priest of Old Mission San Juan Bautista

Couples who are not registered parishioners of Old Mission San Juan Bautista, do not reside within the parish boundaries, and who complete their marriage preparation at another parish are welcome to celebrate their marriage at our church, provided they submit written permission from the pastor of their home parish authorizing them to marry outside their parish.

If they wish to have a priest from Old Mission San Juan Bautista officiate their wedding, they may request one. **However**, a parish priest may officiate the ceremony **only** if he is **available and agrees to do so**. In that case, an additional fee of **\$300** will apply.

This fee is separate from the church wedding fee and will be used to help cover parish expenses, as well as to support the conservation, maintenance, and preservation of the historic Old Mission San Juan Bautista, ensuring the continuation of its pastoral mission and the care of this important historic and religious landmark.

### Who May Marry at Old Mission San Juan Bautista

- ❖ At least one member of the couple must be a baptized Catholic.
- ❖ The other party may be:
  - ❖ A baptized Catholic
  - ❖ A baptized Christian of another denomination
  - ❖ A member of another religion
  - ❖ A person who has never been baptized
  - ❖ A person with no religious affiliation
- ❖ If one party is not baptized, the Catholic party will need the appropriate diocesan dispensation before the marriage can take place.
- ❖ If one party belongs to another Christian denomination, the required diocesan permission will be obtained during marriage preparation.
- ❖ Your priest or deacon will guide you through this process.
- ❖ Only Catholic wedding ceremonies may take place at Old Mission San Juan Bautista.

### Marriage preparation process

Marriage preparation begins with an appointment with a Catholic priest or deacon.

- ❖ During this process you will:
  - ❖ Discuss your readiness for marriage.
  - ❖ Complete the required Pre-Nuptial Investigation.
  - ❖ Submit all required Church documentation.
  - ❖ Attend an approved marriage preparation program (Engaged Encounter or Tarde Para Novios).
  - ❖ Plan your wedding liturgy.
- ❖ **Couples living outside our parish boundaries should begin their preparation with their local Catholic parish.**

### Required Documents

All required paperwork must be submitted no later than thirty (30) days before the wedding.

- ❖ Required documents include:
  - ❖ **Recent Baptismal Certificate** (issued within six (6) months of the wedding date) with all sacramental notations.
  - ❖ First Communion Certificate
  - ❖ Confirmation Certificate
  - ❖ Engaged Encounter Certificate
  - ❖ Marriage License
  - ❖ Required dispensations (if applicable)
  - ❖ Wedding Agreement
  - ❖ Floral Guidelines
  - ❖ Music Guidelines
  - ❖ Photography Guidelines

**For couples who are prepared outside the Diocese of Monterey**, the priest or deacon who prepares the couple is responsible for submitting the completed marriage preparation packet to the Diocese of Monterey forty-five (45) days before the wedding day.

### Reserving Your Wedding Date

Please contact the Parish Office as soon as you begin planning your wedding, or at least six (6) months before your desired wedding date.

Your wedding date will be **officially reserved** once all of the following have been received and approved by the Parish Office:

- ❖ A completed and signed Wedding Agreement
- ❖ The required wedding deposit
- ❖ Approval from the Parish Office

## Wedding Schedule

### Saturday Weddings

- ❖ 12:00 PM
- ❖ 2:30 PM

Weekday weddings are available only by special arrangement and subject to clergy availability.

### Wedding Rehearsal

The wedding rehearsal is **optional** and is generally held on **Thursdays or Fridays at 4:00 p.m., 5:00 p.m., or 6:00 p.m.**, depending on the schedule assigned by the parish priest or the Wedding Coordinator. **Please do not schedule or assume your own rehearsal time.** The parish will assign and confirm the date and time of your rehearsal.

All individuals participating in the wedding ceremony are required to attend the rehearsal to help ensure that the celebration is orderly, reverent, and prayerful.

### Wedding Fees

**Mission Church \$1,000** (Capacity up to 400 people)

**Guadalupe Chapel \$500** (Capacity up to 50 people)

The wedding fee includes: Use of the church, Half hour before the ceremony for setup, Wedding ceremony and Thirty (30) minutes after the ceremony for photographs inside the church

### Cancellation Policy

Any cancellation request must be submitted **in writing**.

If a wedding is canceled **within thirty (30) days** of the reservation date, all amounts paid will be refunded, provided that the written cancellation request is submitted within that same **thirty (30) day** period. If the cancellation is made after the first **thirty (30) days** following the reservation date, all amounts paid will be refunded except \$250 restoration donation for weddings scheduled at the Old Mission San Juan Bautista or less a \$150 restoration donation for weddings scheduled at the Our Lady of Guadalupe Chapel.

### Music Guidelines

- ❖ Because your wedding is a sacred liturgy:
- ❖ Music must be appropriate for Catholic worship, all music must be performed live, recorded music is not permitted. Outside musicians must be approved by the Old Mission San Juan Bautista

**The Bride and Groom are responsible for all musician fees.**

### Floral and Decoration

- ❖ Artificial and dried flowers are not permitted. All floral arrangements must be fully assembled before arrival and ready for placement in their designated locations. Floral arrangements may not be assembled inside the church. Arrangements must be self-contained and may not leak or drip water onto the floors, furniture, or any part of the church. Sandbags or other weighted objects used to support arches, columns, or floral arrangements are not permitted inside the church. Florists must deliver all floral arrangements through the rear entrance of the church using the gate located behind the Mission Church.

**No nails, tape, staples, tacks, or glue may be used to attach decorations. Please use ribbons or approved clips only.**

### Photography and Videography

- ❖ Flash photography is not permitted during the ceremony or directed toward the priest or deacon.
- ❖ The wedding ceremony, including the Nuptial Mass, is scheduled for one (1) hour, followed by up to thirty (30) minutes for formal photographs inside the church.
- ❖ The full 30-minute photography period is available only if the ceremony begins at its scheduled time. Any delay will be deducted from the allotted photography time.
- ❖ The church must be completely vacated by 4:00 p.m. This policy is strictly enforced to allow preparation for the next scheduled wedding, liturgical celebration, or parish event. We respectfully ask all members of the wedding party, family, guests, photographers, videographers, and vendors to honor and respect this schedule.

## Wedding Day Coordinator

**The Wedding Day Coordinator serves as the official representative of Old Mission San Juan Bautista.**

**Responsibilities include:**

- ❖ Directing the rehearsal
- ❖ Coordinating the wedding procession
- ❖ Assisting the clergy
- ❖ Coordinating with musicians and florist
- ❖ Supervising photographs after the ceremony
- ❖ Coordinating the signing of the Marriage License
- ❖ Assisting the bridal party throughout the ceremony
- ❖ Please note that the Wedding Coordinator is not an event planner.

## Children's Participation Policy

Children participating in the wedding ceremony must be at least five (5) years of age. Parents are responsible for supervising their children before, during, and after the ceremony. Children who participate as flower girls, ring bearers, train bearers, or in any other ceremonial role should be mature enough to follow instructions, participate respectfully, and avoid distractions or delays during the Sacred Liturgy. This policy also promotes the safety of the children and the wedding party while preserving the dignity and solemnity of the celebration. Young children often enjoy the wedding more as guests than as participants in a formal ceremony.

## Wedding Party

- ❖ The wedding party should arrive thirty (30) minutes before the ceremony.
- ❖ Appropriate attire is expected, reflecting the sacred nature of the celebration.
- ❖ The wedding party is limited to:
- ❖ Eight Bridesmaids
- ❖ Eight Groomsmen
- ❖ This does not include the Maid of Honor and Best Man.

## Visiting Priest & Deacons

- ❖ Visiting priests and deacons are welcome with prior approval.
- ❖ At least thirty (30) days before the wedding, the officiant must provide the Diocese of Monterey with a current Letter of Good Standing, faculties, diocesan information, and contact information.
- ❖ The priest or deacon who will be officiating your wedding may attend the rehearsal if their schedule permits. Otherwise, their attendance at the rehearsal is not required.

## Wedding Day Reminders

Because another wedding, liturgical celebration, or parish event may be scheduled before or after yours, the wedding ceremony will begin promptly at its scheduled time. The ceremony will not be delayed for any reason, including the late arrival of the bride or groom, parents, family members, sponsors (padrinos), bridesmaids, groomsmen, or guests. The wedding ceremony, including the Nuptial Mass, is scheduled for one (1) hour, followed by up to thirty (30) minutes for formal photographs inside the church. If the ceremony begins late, the delay will be deducted from the allotted photography time. The church must be completely vacated by 4:00 p.m. This requirement is strictly enforced to allow the parish staff to prepare the church for the next scheduled wedding, liturgical celebration, or parish event. We respectfully ask that all members of the wedding party, family, guests, photographers, videographers, and vendors honor and respect this schedule.

## Dress Code

Old Mission San Juan Bautista reserves the right to require appropriate coverings for bridal gowns or attire that is considered too revealing for a sacred liturgical celebration.

Because this is a sacred place of worship, all members of the wedding party should dress modestly and respectfully.

### Wedding Guests

- ❖ Attire should be clean, neat, and appropriate for a Catholic church.
- ❖ Clothing that is overly revealing is not appropriate. This includes very low-cut necklines, excessively short dresses or skirts, sheer garments, or clothing that exposes body abdomen.
- ❖ Hats should be removed while inside the church (except for religious or cultural reasons).
- ❖ Guests are encouraged to silence all electronic devices before the ceremony.

### Dress Code for the Bride

- ❖ The bride's attire should reflect the dignity and sacredness of the Sacrament of Marriage.
- ❖ Wedding gowns should be modest and appropriate for a sacred occasion.
- ❖ Dresses with extremely low necklines, excessively high slits, transparent fabrics, or revealing open backs are discouraged.
- ❖ If a gown is strapless or has thin straps, the bride may be asked to wear a shawl, bolero, cape, or other suitable covering during the wedding ceremony.
- ❖ The bride's dress should allow her to participate comfortably and reverently in the liturgy.

### Dress Code for the Wedding Party

- ❖ Bridesmaids and groomsmen should dress modestly and appropriately for a Sacred space and occasion. Dresses should not be excessively revealing.
- ❖ All members of the wedding party should avoid casual attire such as jeans, shorts, flip-flops, or athletic shoes.

### Required Coverings

The Mission may require the bride, bridesmaids, or sponsors (madrinas) to wear a provided shawl or cape if their attire does not meet these standards. Strapless or thin-strapped gowns may require a covering during the ceremony.

Samples



## Frequently Asked Questions

**Do we both have to be Catholic?**

**No.** At least one member of the couple must be a **baptized Catholic**.

**The other person may be:**

- ❖ A baptized Christian of another denomination
- ❖ A member of another religion
- ❖ A person who has never been baptized
- ❖ A person with no religious affiliation

When one **party is not baptized**, the appropriate diocesan dispensation is required before the marriage can take place.

**Can we have an outdoor wedding?**

**No.**

Wedding ceremonies must take place inside the Mission Church or Guadalupe Chapel. Outdoor, civil, or non-denominational ceremonies are not permitted on Mission property.

**Can we invite our own priest or deacon?**

**Yes.**

Visiting clergy are welcome with prior approval and the required diocesan documentation.

**Is there a bridal suite?**

**No.**

The Mission does not have dressing rooms. Please arrive fully prepared.

**Can we choose our own readings?**

**Yes.**

Your priest and Wedding Coordinator will assist you in selecting the Scripture readings and liturgical options.

**Can we hire our own musicians?**

**Yes.**

However, all guest musicians, soloists, and choirs must be approved by Old Mission San Juan Bautista before the wedding. Guest choirs and musicians from outside the parish are responsible for providing their own musical instruments, as Old Mission San Juan Bautista does not provide musical instruments.

**Are tourists allowed inside the church during our ceremony?**

**Yes.**

Old Mission San Juan Bautista is both an active Catholic parish and a historic landmark. The church doors remain open during wedding ceremonies.

**Is a donation for the priest required?**

**Yes.**

It is customary to offer a stipend to the priest or deacon celebrating your wedding. A suggested offering is between **\$200 and \$500**.

## OLD MISSION SAN JUAN BAUTISTA

### Wedding Agreement

We acknowledge that we have received, read, and agree to follow all Wedding Guidelines established by Old Mission San Juan Bautista. We understand that these policies are intended to ensure a prayerful, reverent, and orderly celebration of the Sacrament of Matrimony

Bride's Name (Print): \_\_\_\_\_  
 Bride's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Date: \_\_\_\_\_

Groom's Name (Print) \_\_\_\_\_  
 Bride's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Date: \_\_\_\_\_

### To Be Completed by the Preparing Priest or Deacon

*(Required for couples preparing outside Old Mission San Juan Bautista.)*

- ☐ I certify that I have reviewed the Wedding Guidelines with this couple and will prepare them for the Sacrament of Matrimony. Please check all that apply; or write "N/A" next to any items that do not apply.
- ☐ I grant this couple permission to marry outside their home parish.
- ☐ I agree to prepare this couple for marriage.
- ☐ I agree to travel to Mission San Juan Bautista to officiate at their wedding ceremony.
- ☐ I am a priest/deacon from outside the Diocese of Monterey and understand that I must submit a **Letter of Permission and Testimonial of Suitability for Ministry** before celebrating this wedding.

### Priest / Deacon Information

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_  
 Parish: \_\_\_\_\_  
 Diocese: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Wedding Information

Wedding Date: \_\_\_\_\_  
 Wedding Time: \_\_\_\_\_

### Important Notice

Your wedding date is confirmed only after the signed Wedding Agreement, required deposit and fees, and all documentation are received.

Wedding preparation files must be submitted to the Diocese of Monterey according to the following deadlines:

Thirty (30) days before the wedding for couples prepared within the Diocese of Monterey

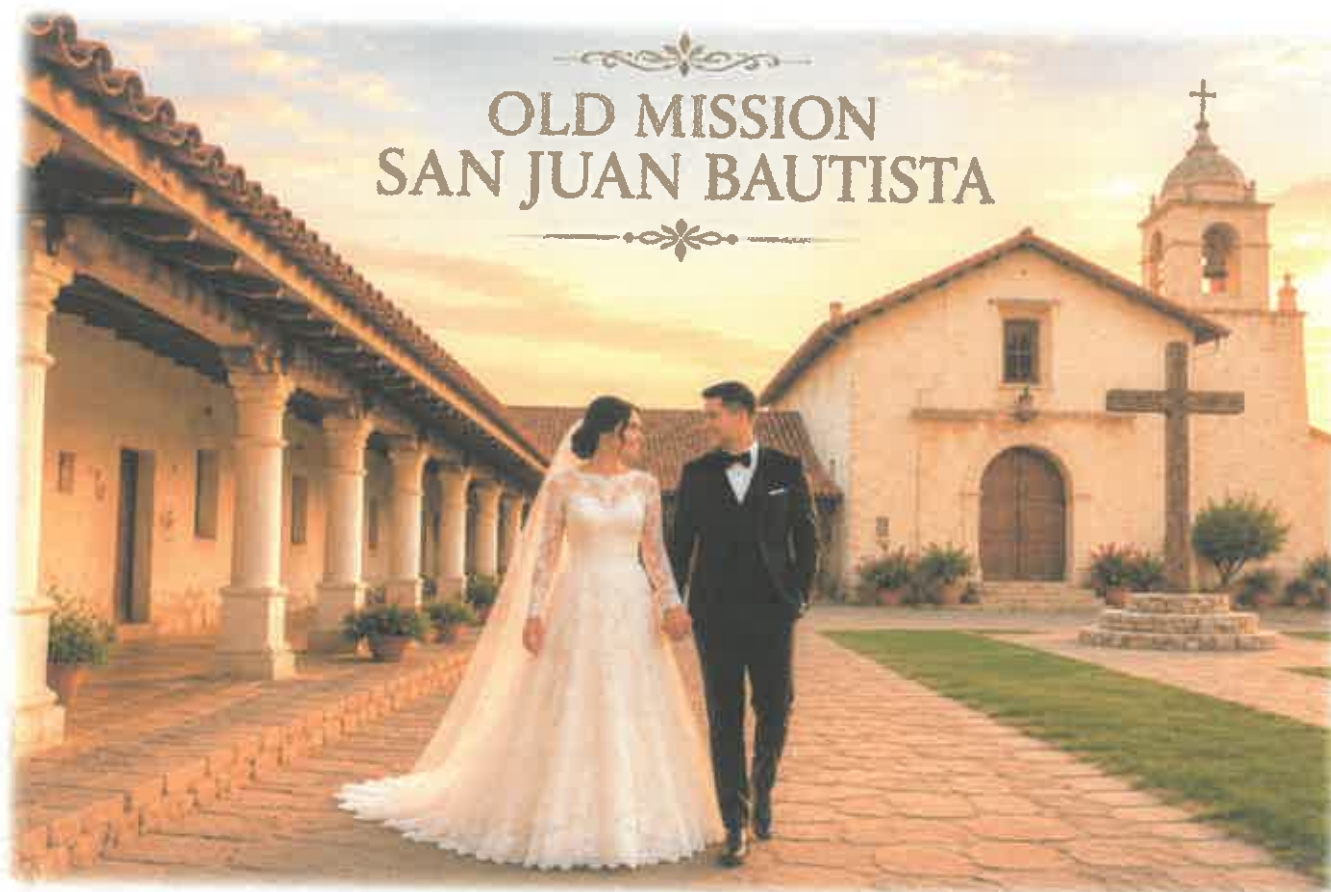
Forty-five (45) days before the wedding for couples prepared outside the Diocese of Monterey.

For couples who are prepared outside the Diocese of Monterey, the priest or deacon preparing the couple is responsible for submitting the completed marriage preparation packet to the Diocese of Monterey by the required deadline.

It is also the "responsibility" of the couple to follow up with the priest or deacon preparing them to ensure that their prenuptial file is complete, has been submitted to their home diocese (if applicable), has been forwarded to the Diocese of Monterey, and has been received by the Diocese of Monterey. Couples should not assume that the paperwork has been sent or received, as any delay in processing the required documentation may affect their scheduled wedding date.

### Congratulatory

The Clergy and staff of Old Mission San Juan Bautista pray the God abundantly bless your marriage and your life together in faith, love and commitment.



### Wedding Vendor Checklist

The following pages contain the **Guidelines for the Photographer/Videographer, Florist, and Musicians**. Please provide each vendor with the guidelines that apply to their services. Each vendor is required to read, sign, and acknowledge that they understand and agree to comply with the parish policies and wedding guidelines.

All signed Vendor Agreement forms must be returned to the Parish Office at least thirty (30) days prior to the wedding date (or earlier, if possible).

Forms may be:

- Emailed
- Dropped off in person at the Parish Office

### Parish Office Contact Information

**Old Mission San Juan Bautista**

P.O. Box 400

San Juan Bautista, CA 95045

Phone: (831) 623-2127

If you have any questions regarding these guidelines, please contact the Parish Office during regular business hours. We will be happy to assist you.

Monday – Friday | 9:00 a.m. – 12:00 p.m. & 1:00 p.m. – 4:00 p.m.

### Music Guidelines

Please return this signed agreement to the Parish Office at least thirty (30) days prior to the wedding date.

Music is an important part of the celebration of the Sacrament of Marriage. Old Mission San Juan Bautista, known as "**The Mission of Music**," has a rich musical tradition, and its beautiful church, with more than 200 years of history, provides a magnificent setting for your wedding celebration.

- ❖ Because your wedding is a sacred liturgical celebration, all music must be religious in nature and appropriate for a Catholic wedding ceremony. The music selected should inspire prayer, reflect the dignity of the Sacrament of Marriage, and enhance the worship of God.
- ❖ All music must be approved by the Parish Music Director or Pastor.
- ❖ Secular, romantic, or popular songs are not permitted during the wedding liturgy.
- ❖ Guest musicians or vocalists are welcome with prior parish approval and must follow the liturgical guidelines of the Mission.
- ❖ Recorded music is not permitted during the ceremony unless approved by the parish.
- ❖ The Mission's piano and historic pipe organ are permanent fixtures of the church and must remain in their designated locations at all times. They may not be moved, relocated, or repositioned. The piano may be used with prior approval from the parish.
- ❖ All musicians should arrive at least 30 minutes before the ceremony to coordinate with the Wedding Day Coordinator.

Having read the **Music Guidelines** for **Old Mission San Juan Bautista**, we acknowledge that we understand and agree to comply with these policies.

Wedding Date: \_\_\_\_\_

Brides's Signature: \_\_\_\_\_

Grooms Signature: \_\_\_\_\_

Musician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Photography & Videography Guidelines

Please return this signed agreement to the Parish Office at least thirty (30) days prior to the wedding date.

It is the responsibility of the bride and groom to make all necessary arrangements for photography and videography.

Professional photographers and videographers are welcome to take photographs before, during, and after the wedding, provided they respect the sacred nature of the Sacrament of Marriage and follow all parish guidelines.

### Guidelines

- ❖ Photographers and videographers may arrive on the Mission grounds no more than one (1) hour before the scheduled ceremony for pre-wedding photographs. Posed photographs inside the church must end (15) minutes before the wedding ceremony begins
- ❖ The Mission Church remains open to visitors during all wedding ceremonies; please be respectful at all times.
- ❖ Photography and videography during the ceremony must be discreet and must never interfere with the liturgy.
- ❖ Flash photography must never be directed toward the priest or deacon's face.
- ❖ The sanctuary (altar area) and choir loft are **off limits** to photographers and videographers.
- ❖ Artificial lighting and light stands may not be used during the ceremony but may be used afterward for posed photographs.
- ❖ Nothing inside the church may be moved or rearranged for photographs or video. This includes church furniture, decorations, flowers, candles, or any liturgical items.
- ❖ The wedding party may remain inside the church for up to thirty (30) minutes after the ceremony for formal photographs. The full 30-minute photography period is available only if the wedding ceremony begins at its scheduled time. Any delay in the start of the ceremony will be deducted from the allotted photography time inside the church.
- ❖ **The church must be completely vacated by 4:00 p.m.** This requirement is strictly enforced to allow the parish staff to prepare the church for the next scheduled liturgical celebrations and parish events. We respectfully ask that all members of the wedding party, family, guests, photographers, videographers, and vendors honor and respect this schedule.

### Acknowledgment

Having read the **Photography & Videography Guidelines** for Old Mission San Juan Bautista, we acknowledge that we understand and agree to comply with these policies.

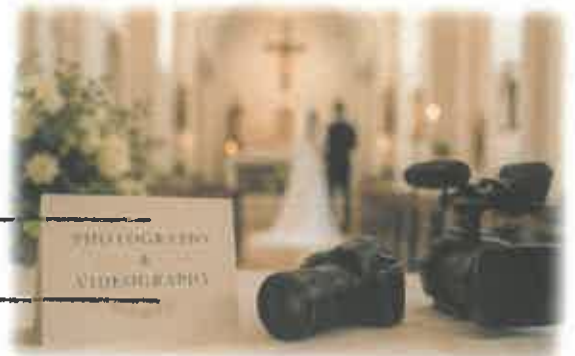
Wedding Date: \_\_\_\_\_

Brides's Signature: \_\_\_\_\_

Grooms Signature: \_\_\_\_\_

Photograph's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Videographer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Florist Guidelines

Please return this signed agreement to the Parish Office at least thirty (30) days prior to the wedding date.

To preserve the beauty, dignity, and historic character of **Old Mission San Juan Bautista**, all florists are expected to observe the following guidelines:

- ❖ **Open flames and candles are not permitted** as decorations inside the church.
- ❖ When decorating the church, **do not use staples, tacks, nails, adhesive tape, glue, or any material that could damage or deface the pews, ambo (lectern), walls, floors, furniture, or any part of the church.**
- ❖ **Pew decorations must be secured with ribbons or approved clips only.**
- ❖ Existing church decorations—including flags, plants, statues, seasonal liturgical decorations (such as Advent, Christmas, Lent, Easter, or Pentecost), and any other liturgical furnishings—**may not be moved, removed, covered, or altered.**
- ❖ **The Stations of the Cross may not be decorated or obstructed.**
- ❖ Floral arrangements for the wedding are the responsibility of the bride and groom.
- ❖ **Artificial flowers and dried floral arrangements are not permitted.** All floral arrangements must consist of fresh flowers.
- ❖ Any floral arrangements placed behind the altar (near the tabernacle) **must remain in the church after the wedding**, unless prior arrangements have been made with the Parish Office. We invite couples to consider these flowers as their gift to God and to the Mission community.
- ❖ For the safety of all, **aisle runners are not permitted.** The throwing of **rice, birdseed, flower petals, confetti, bubbles, or any similar materials** is not permitted inside the church or anywhere on Mission property.
- ❖ Florists must deliver all floral arrangements through the **rear driveway/garden entrance.**
- ❖ Florists may enter the church **up to thirty (30) minutes before the scheduled wedding ceremony** to place pre-arranged decorations.
- ❖ **All bouquets, floral arrangements, and decorations must arrive fully assembled and ready to be placed.** Floral design work may not be performed inside the church.
- ❖ If the florist is only delivering the arrangements, the couple is responsible for assigning someone from the wedding party to remove all boxes, containers, ribbons, and any other decorating materials immediately after the ceremony.
- ❖ Florists must remove any equipment, containers, boxes, and other materials promptly after the wedding and leave the church and surrounding areas clean.

Wedding Date: \_\_\_\_\_

Brides's Signature: \_\_\_\_\_

Grooms Signature: \_\_\_\_\_

Florist Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**WEDDING PARTY CHECKLIST**

Bride's Name: \_\_\_\_\_ Groom's Name: \_\_\_\_\_

Wedding Date and Time: \_\_\_\_\_ Rehearsal Date and time: \_\_\_\_\_

Church or Chapel: \_\_\_\_\_ Spanish/English/ Bilingual: \_\_\_\_\_

***PROCESSIONAL ORDER (Circle what applies):***

Groom's Grandparents (optional) Yes No How Many: \_\_\_\_\_

Bride's Grandparents (optional) Yes No How Many: \_\_\_\_\_

Groom's Parents: Yes No How many: \_\_\_\_\_ Bride's Parents: Yes No How Many: \_\_\_\_\_

Ring Bearer: Yes No Bride Escort: Yes No

Rosary: Yes No Lasso: Yes No

Bible: Yes No Arras: Yes No

Bouquet to Mary: Yes No

**Bridesmaids****Groomsmen**

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

6. \_\_\_\_\_

\_\_\_\_\_

7. \_\_\_\_\_

\_\_\_\_\_

8. \_\_\_\_\_

\_\_\_\_\_

Maid of Honor \_\_\_\_\_

Best Man \_\_\_\_\_

**Readers:**

1st reading: \_\_\_\_\_ 2nd Reading: \_\_\_\_\_

Eucharist Ministers (optional) \_\_\_\_\_

Presenters of Eucharist Gifts or Offerings: \_\_\_\_\_

Who is designated to help clean up after ceremony? This includes flowers, trash, realigning the pews, and any pew decoration

Names: \_\_\_\_\_

Have you turned in your Marriage License and other documents needed for your file? Yes \_\_\_\_ No \_\_\_\_

**Make sure this checklist is as complete as possible. Good Luck on your last minutes preparations!**